

Applicant organisation/Partner organisation	2
Application	3
Context	3
Applicant organisation	4
.....	4
Applicant details	4
Accreditation	4
Objectives and activity plan	5
Objectives	5
Activity plan	5
Activities	6
List of Activities	6
Proportion of Participants per Activity Type	8
Exceptional costs and inclusion support for participants	10
Annexes	12
Declaration on Honour	12
Other Documents	12
Checklist	13
History	14

Project Title
Project Title in English
Project Acronym

Project Start Date (dd/mm/yyyy)	Project Total Duration (months)	Project End Date (dd/mm/yyyy)	National Agency of the Applicant Organisation	Language used to fill in the form
01-08-2021	15	31-10-2022		

Applicant organisation/Partner organisation

OID	Legal name	Country	Region	City	Website
-----	------------	---------	--------	------	---------

Is the organisation a public body?
Is the organisation a non-profit?
Type of Organisation
Main sector of activity

Associated persons should not be shown in PDF because of GDPR compliance.

Sample

Application

Programme	Erasmus+
Action Type	Accredited projects for youth mobility
Call	2021
Round	Round 1

Context

National Agency of the Applicant Organisation

Language used to fill in the form

For further details about the available Erasmus+ National Agencies, please consult the following page:
<https://ec.europa.eu/programmes/erasmus-plus/contact>

Protection of Personal Data

Please read our privacy statement to understand how we process and protect [your personal data](#)

Sample

Applicant organisation

To complete this section, you will need your organisation's identification number (OID). Since 2019, the Organisation ID has replaced the Participant Identification Code (PIC) as unique identifier for actions managed by the Erasmus+ National Agencies.

If your organisation has previously participated in Erasmus+ with a PIC number, an OID has been assigned to it automatically. In that case, you must not register your organisation again. Follow this link to find the OID that has been assigned to your PIC: [Organisation Registration System](https://webgate.ec.europa.eu/erasmus-esc/organisation-registration) <https://webgate.ec.europa.eu/erasmus-esc/organisation-registration>

You can also visit the same page to register a new organisation that never had a PIC or an OID, or to update existing information about your organisation.

Applicant organisation OID	Legal name	Country
----------------------------	------------	---------

Applicant details

Legal name
Country
Region
City
Website

Accreditation

Accreditation Type	Accreditation Reference
--------------------	-------------------------

Objectives and activity plan

Objectives

The following is the list of your objectives and your estimated yearly activity targets. Please consider these objectives carefully when requesting your activities in the next section. Above all, you should make sure that the activities you request can contribute to achieving your objectives - this will be one of the key measures for evaluating your activities once they are finished.

Activity plan

The following table shows your estimated yearly targets for number of activities and participants as indicated in your accreditation.

These are provided for information and you can deviate from them. Please note though that you will not be granted funds for a number of participants, which is more than 30% higher than the number of participants indicated here.

Sample

Activities

List of Activities

In this section, you are requested to enter information on the activities you intend to implement in the frame of this budget request.

How does the budget request work?

Based on the information provided in this section, a budget will be generated using an average cost per participant. At final report level, your final grant will be calculated based on the exact flows of participants and associated unit costs as defined in the Erasmus Programme Guide.

The figures that you provide in the first table below will also serve as your targets for implementation. If the National Agency is not able to provide budget for all of the requested activities and/or participants, the targets included in your grant agreement will be adjusted accordingly. At the end of the grant agreement, your results will be evaluated based on the agreed target figures. For this reason, it is very important to make the most realistic request possible, rather than the most ambitious one. At the same time, flexibility is an important feature of the accreditation system. During implementation, the actual number of participants and duration of activities may vary. The key principle to keep in mind is that you should always be able to explain your choices in relation to your objectives.

Please complete the following table with the number of activities and participants for each type of activities chosen.

Have you, at this stage, identified the need of any specific additional funding such as exceptional costs for expensive travel, visas etc.? If this is the case, please fill in the table below. For detailed information on the costs that can be covered under exceptional costs or inclusion support, please refer to the funding rules in the Programme Guide.

Sample



Activity type	Number of activities	Number of participants	Total duration (in days)	Average duration (in days)	Number of accompanying persons	Total duration (in days) for accompanying persons	Average duration (in days) for accompanying persons	Number of preparatory visits
	0	0	0	0	0	0	0	0

Sample

Proportion of Participants per Activity Type

You are requested to fix some targets for the below set of priorities. This information will also be used to score your budget request. Try to set as realistic targets as possible as this targets will become a part of your grant agreement. For more information about the budget allocation criteria and the policy priorities, please consult the website of your National Agency.

Sample



Activity type	Number of participants	Proportion of participants with fewer opportunities (%)	Proportion of activities integrating virtual components (%)	Proportion of activities integrating green practices (%)	Proportion of activities addressing priority thematic areas (%)
	0	0 null %	0 null %	0 null %	0 null %

Sample

Exceptional costs and inclusion support for participants

Sample



Cost type	Activity type	Estimated number of participants	Description and justification	Estimated cost	Support rate (%)	Eligible amount
Total		0		0		0

Sample

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

The maximum number of all attachments is 10.

In case of mandates are required the maximum number of all attachments is 100.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative, and attach it here.

File Name	File Size (kB)
-----------	----------------

Total Size (kB)	0
------------------------	---

Other Documents

Please attach any other relevant documents. Please use clear file names.

If you have any additional questions, please contact your National Agency. You can find their contact details [here](#)

File Name	File Size (kB)
-----------	----------------

Total Size (kB)	0
------------------------	---

Total Size (kB)

0

Sample

Checklist

- All relevant fields in the application form have been completed.
- The information in your accreditation profile is correct and up to date. You can view your accreditation profile: [here](#)

Sample

History

Version	Submission time	Submitted by	Submission id	Submission status
---------	-----------------	--------------	---------------	-------------------

Sample